**University of Bristol Library: Library Card Registration SCONUL Borrowing Card**

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| I wish to apply for SCONUL Borrowing access for the length of my SCONUL award (free). This card will allow:   * In person access to the Arts and Social Sciences Library and Wills Memorial Library during staffed hours * Request of print books from other libraries for consultation/borrowing via ASSL * Borrow up to 5 print books simultaneously |
| **Reason(s) for wishing to use the library:** |

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| --- | --- | --- |
| To be printed on card | Surname: | |
| First name: | |
| Full name on university ID if different from above: | | |
| Date of birth (for ID purposes): | | |
| Full address:  Postcode: | | |
| Academic Email address: | | |
| Personal Email address: | | |
| Telephone number: | | |
| University, faculty and department: | | |
| Tick as appropriate:  Band A: Staff  Band C: Taught Postgraduate  Band A: Research Postgraduate  Band B: Undergraduate/Other (**Band R not eligible**) | | |
| Degree Course (PhD, BSc, MA etc.) or job title if staff: | | |
| Status (e.g. Full-Time, Part-Time, Distance, Placement): | | |
| **I agree to observe the University of Bristol Library Regulations and notify any change of address to the library**\*  *The University of Bristol Library Regulations are available at the following link:* [*http://www.bristol.ac.uk/library/about/library-regulations/*](http://www.bristol.ac.uk/library/about/library-regulations/)    **I have read the relevant visitor page and understand this card will not give me access to PCs, printing, nor eResource access**\*  *The visitor pages are available at the following link:* [*Visitor access | Library | University of Bristol*](https://www.bristol.ac.uk/library/use/visitor-access/)  *\* Checking this box constitutes a digital legal signature* | | *Completing this box constitutes a digital legal signature*  Date:  Name/signature: |

***Please send as attachments to*** [***lib-access@bristol.ac.uk***](mailto:lib-access@bristol.ac.uk) ***in one complete email:***

1. ***this form***
2. ***a recent, colour, ID photograph (to passport-standards) of yourself as a .jpeg***
3. ***a copy of your SCONUL email of authorisation - this will be from noreply@sconul.ac.uk, be titled 'SCONUL Access Approved', and include your Expiry Date, User Band and Application Status Accepted at the top of the email.***
4. ***a scan or digital photo of both sides of your university/library ID card or alternative proof of student status***

*Processing times may vary, please see your application receipt for details on current waiting times and how to access the library whilst you wait. This form is sent to you subject to status checks, please do not share this form with any other visitors, advise them to contact us directly. If you wish to renew, please send us another complete application.*